

TechNotes

Duplicate a Signature Disk

PrintBoss **signature files** (.sig) are digitally encoded to protect signatures from unauthorized use. To ensure security, each signature file is associated with a digital "key" that unlocks the encoded signature and allows printing. (This key is distributed on a custom-made floppy disk, CD or USB flash drive.)

To print an encoded signature, you must insert the custom floppy, CD or flash drive so PrintBoss can read the digital key. If you have the correct "key," PrintBoss prints the signature. (If the key is not correct, the signature is not printed.)

Encoding also prevents use of the digital signature by programs other than PrintBoss.

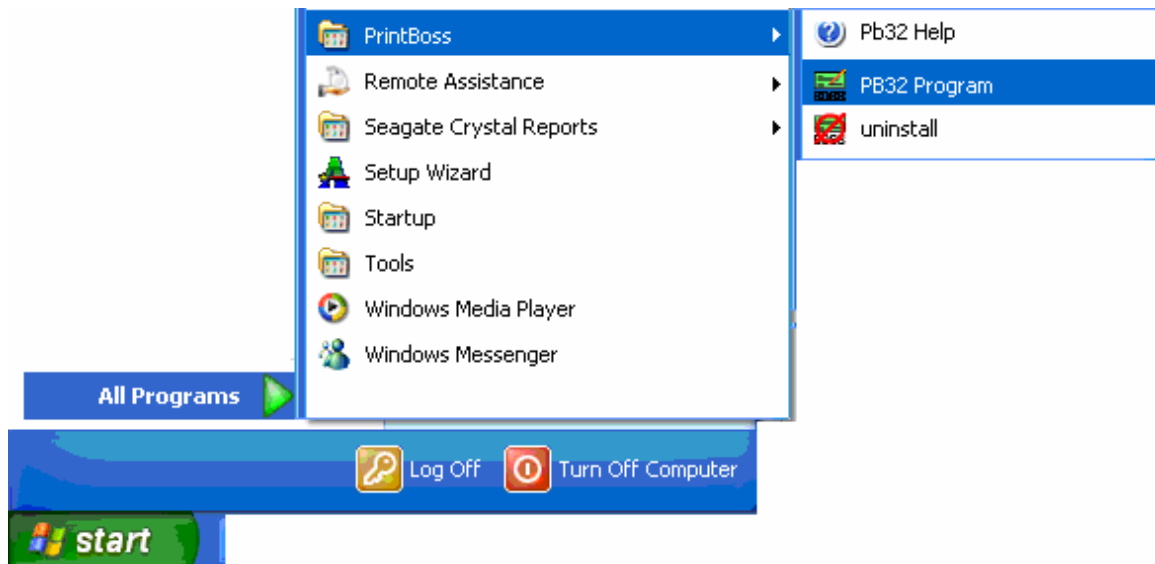
Since this security key is encrypted, it cannot be duplicated by standard "Copy" or "Copy Disk" methods. However, if you have the correct security permissions, you can duplicate the signature disk, CD or USB flash drive using a utility built into PrintBoss. (See instructions below.)

To duplicate a signature disk, you will need the following

- The **Master Password** for the PrintBoss application. (If you do not know the Master Password, you will need the **PrintBoss Distribution Disk** that was sent when you first ordered PrintBoss.)
- The **Source Signature Disk** (floppy disk, CD or USB flash drive) that contains the encoded "key."
- A floppy disk, any formatted CD* or a USB flash drive to use as a **Destination Signature Disk**.
- Access to **PrintBoss**.

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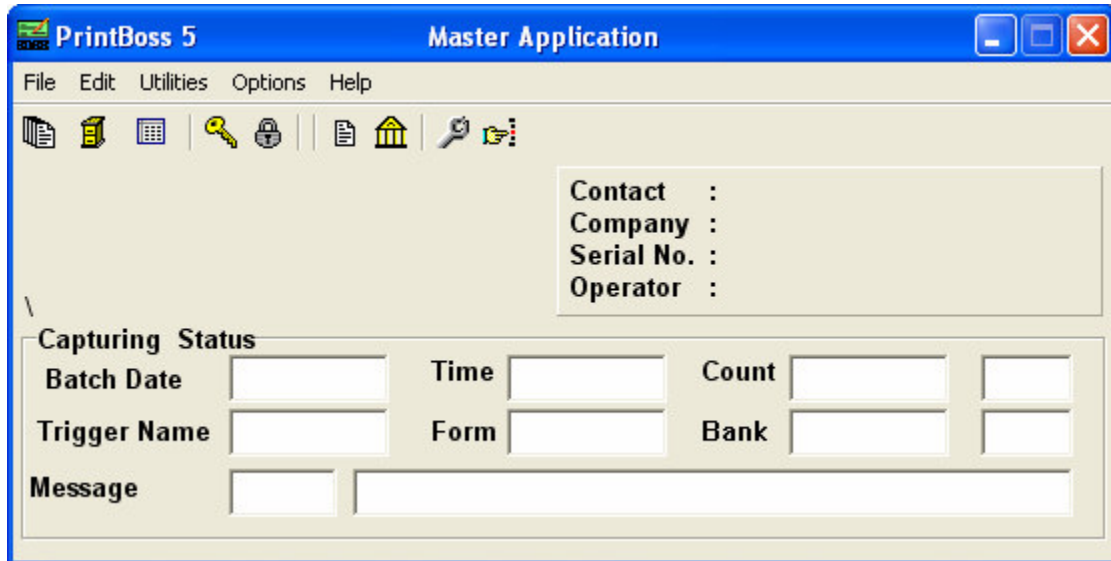
- 1 Open the PrintBoss program by clicking **Start ... All Programs ... PrintBoss ... PB32 Program**.



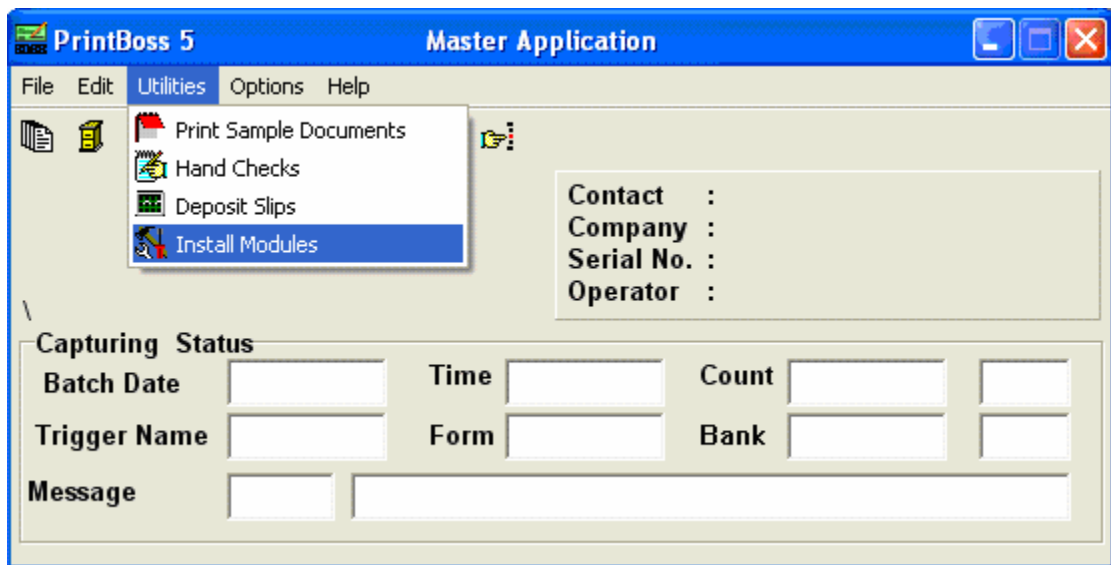
The **PrintBoss Master Application** screen appears.

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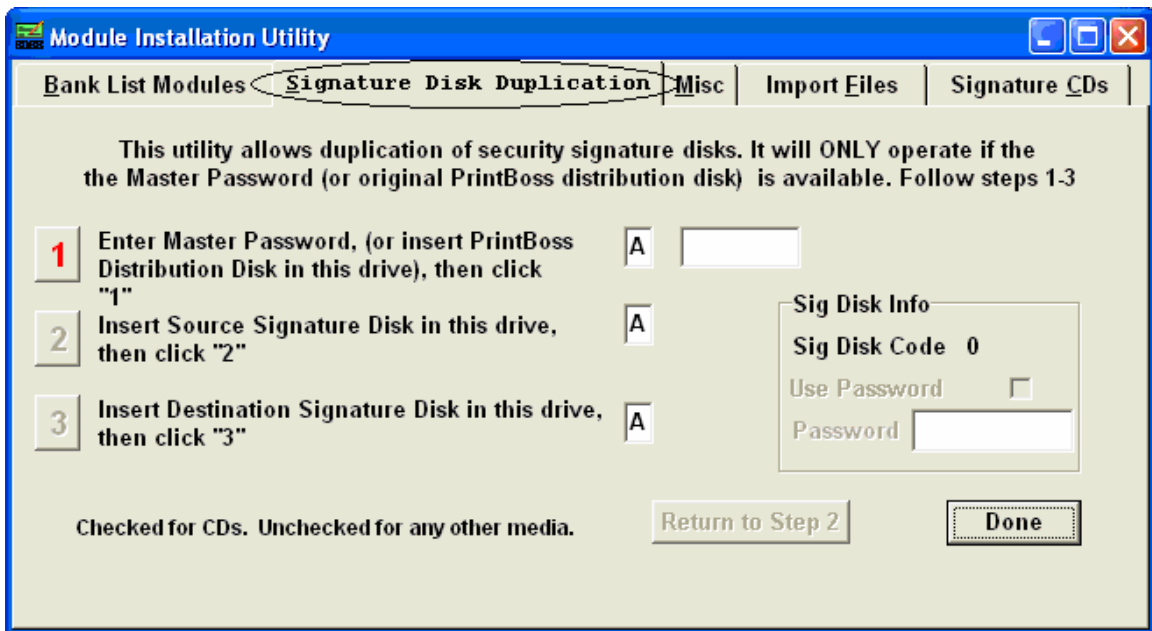
2. From the PrintBoss menu, select **Utilities ... Install Modules**.



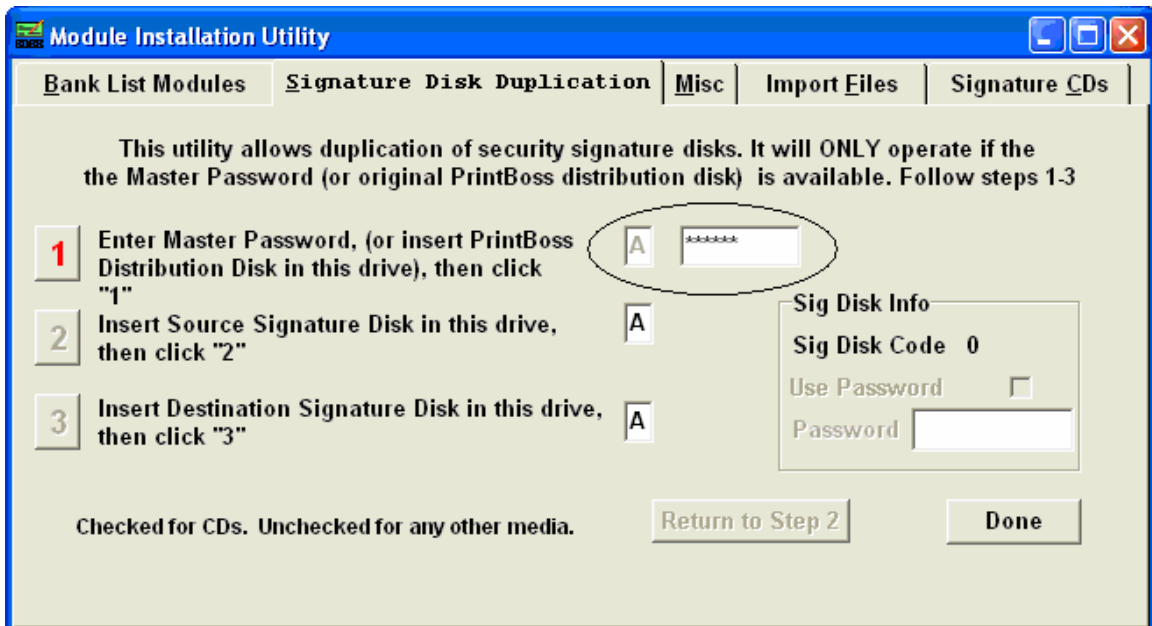
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- 3 The **Module Installation Utility** screen appears. Select the **Signature Disk Duplication** tab.



- 4 Type your PrintBoss **Master Password** in the textbox to the right of the **1** button and related text.

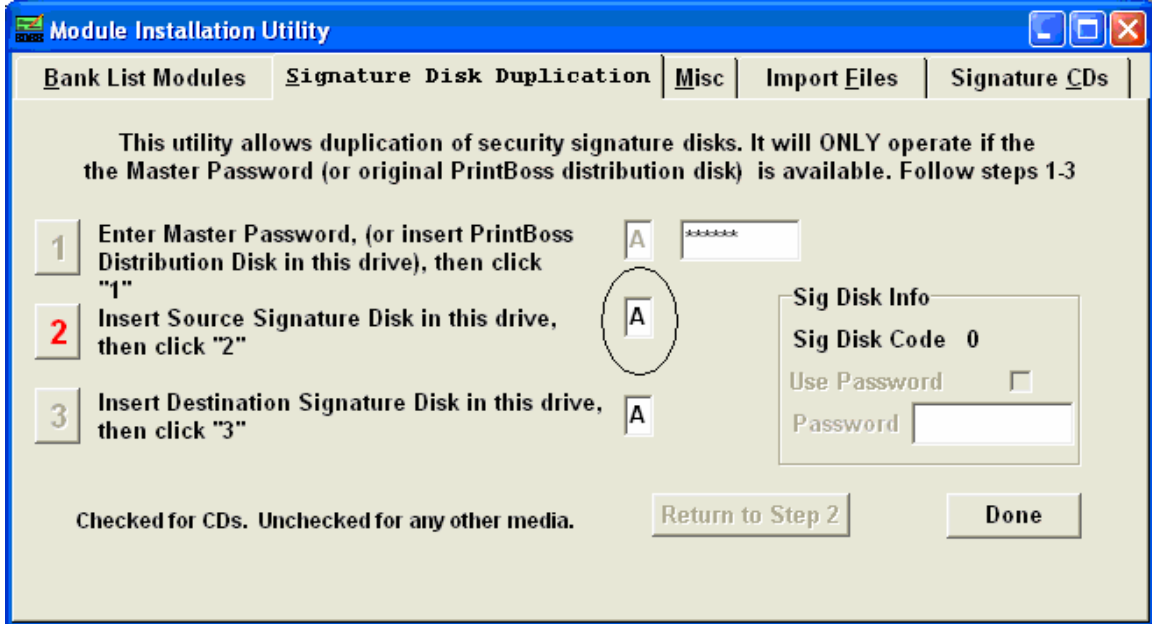


NOTE: If you do not know the Master Password, insert the **PrintBoss Distribution Disk**. (This is the disk that you received when you first received your PrintBoss application.) If necessary, change the drive letter.

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- 5 Click **1**. The screen adjusts, and the **2** button is enabled.



- 6 Insert the **Source Signature Disk**. (This is often the original custom signature disk, CD or USB flash drive sent to you by Wellspring Software.)

If necessary, change the drive letter where the Source Signature Disk resides. (A floppy disk is usually inserted into the A:\ drive. A CD is generally inserted into the D:\ drive. Your computer may be set up differently.)

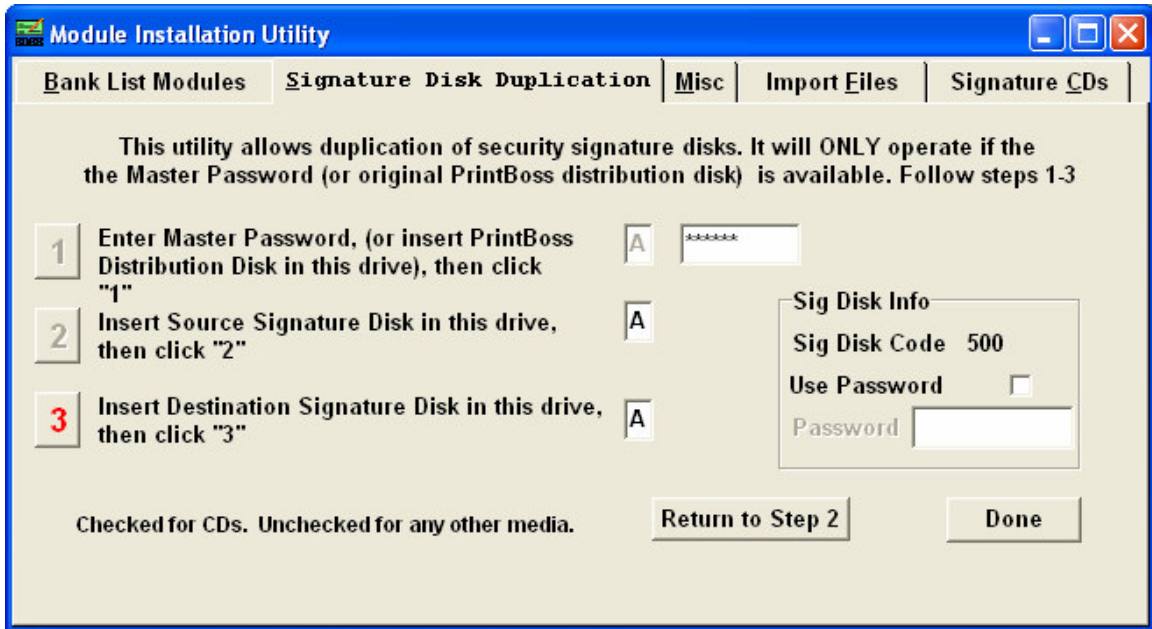
NOTE: If the Source Signature Disk requires a **Password**, the **Sig Disk Info** section is enabled.

Type the password in the **Password** textbox.

- 7 Click **2**. The screen adjusts and the **3** button is enabled.

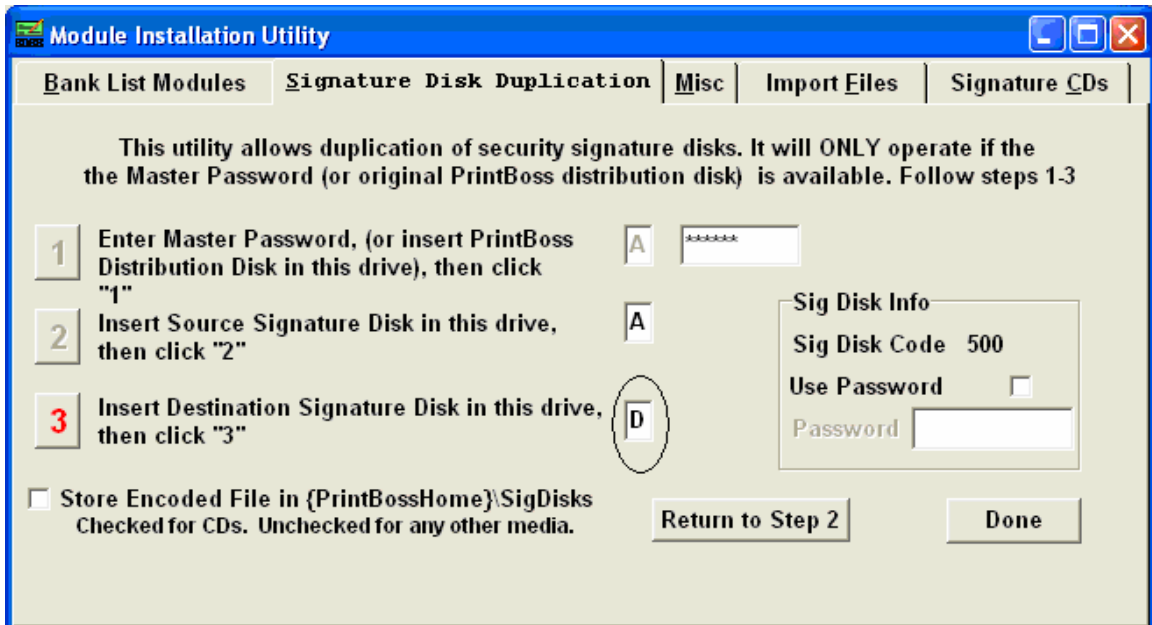
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- 8 Insert the **Destination Signature Disk**. The Destination Signature Disk may be a blank floppy disk, any formatted CD* or a USB flash drive. (Do not use a blank CD that has not been formatted.)

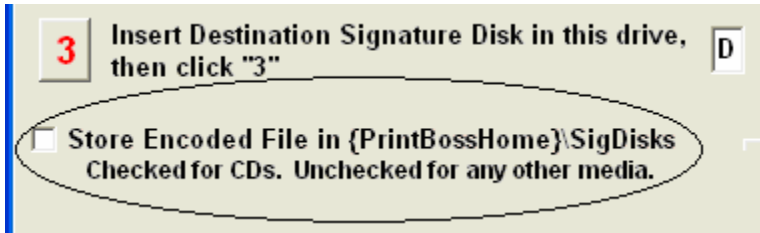
If the drive is not **A**, type the corresponding drive letter into the textbox. For instance, if the Destination Signature Disk is in the D:\ drive, type **D** in the textbox.



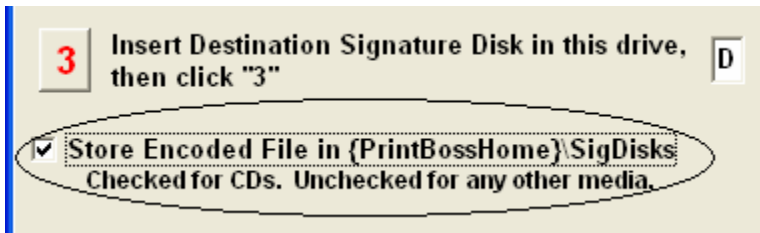
NOTE: If your Destination Signature Disk is not in the A:\ drive, the following message will appear:

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Select this checkbox only if the Destination Signature Disk is a CD*.




OPTIONAL: To require a password to access this new disk you are creating, select **Use Password** and type the Password in the textbox.



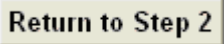

- 9 Click . The copying process is complete, and the key has been duplicated.

Please label the disk, CD* or USB flash drive as a copy of the original signature disk. Include the current date and any other information/numbers written on the original disk.

To create additional copies of the same disk:

Insert another floppy disk, CD* or USB flash drive and click . You may repeat this process as often as necessary.

To create copies of another disk without exiting the duplication utility:

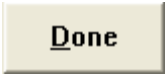
If you need to make copies of other signature disks, click . You will be returned to the  button.

Repeat Steps 6-9.

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A rectangular button with a light beige background and a thin black border. The word "Done" is centered on the button in a bold, black, sans-serif font.

- 10 Click  when you have finished copying the signature disk(s). Keep signature disks in a secure location to prevent unauthorized use of digital signatures.

*If you use a CD as the destination disk when duplicating a signature key, that key is not actually copied to the CD. However, after the duplication process is complete, PrintBoss will recognize that CD as the "key" that allows you to print the signature (.sig) file(s) associated with the original key.

NOTE: Although this process copies any .sig files located on the Source Signature Disk to the Destination floppy disk or USB flash drive, normally these .sig files already exist in the PrntBoss/Logos folder.